

EMPLOYMENT OPPORTUNITY

Stores Team Leader

Temperzone is a leading manufacturer, distributor of innovative air conditioning and ventilation products throughout Australasia, Southeast Asia, and China. We are also the exclusive distributor of Hitachi Cooling & Heating products within Australia and New Zealand. We have evolved through an ongoing commitment to best manufacturing practices, innovative design, customer service, and technology for quality delivery.

About the Role:

We currently have an opportunity for a full time, permanent Stores Team Leader to join our professional Distribution team in Sydney. The role will be responsible for over-seeing the combined Stores & Spare Parts functions of pick, pack and supply as well as receiving functions of the warehouse. This role is a Monday to Friday opportunity, on-site. Hours of work; Mon to Thurs 6:00 – 2:30pm ad Fri 6:00am to 12:00pm. Reporting to the Senior Warehouse Supervisor some of your key responsibilities will include:

- Leadership, supervision and guidance of personnel, ensuring high levels of productivity, customer service, safety and meeting KPIs.
- Train and manage team, ensuring internal and external customers' expectations are met.
- Ensure production deliveries are dispatched in a timely and efficient manner.
- Ensuring effective stock control management.
- Responsible for all inbound/outbound paperwork.
- Recommend and prepare standard operating procedures.
- Maintain a safe work environment for the team, including safe operation of all equipment.
- Effectively communicating with all stakeholders regarding inventory control and movements, stock counts and product delivery issues.

What you will bring to the role:

- Supervisory skills including delegation of tasks.
- Minimum 5 years' experience working in warehouse operations.
- Ability to lead, motivate, develop and manage teams.
- Good time management skills and ability to prioritise workload.
- Valid Forklift Licence operating in High Reach up to 5 bays high.
- Established computer skills including Microsoft Office, Word, Excel and 365.
- High level of attention to detail and pride in your work.
- Strong influencing and negotiation skills.
- Excellent verbal, written and interpersonal communication.

What we can offer:

At Temperzone we believe that our people are our strength so it's important to us to have the right people in the right roles to move us into the future. If you are a team player with great work ethic that shows drive and initiative along with attention to detail, you will be rewarded with excellent working conditions.

Temperzone is an equal opportunity employer wishing to increase our philosophy of the customer experience. Work for environment that values diversity, flexibility and where everyone belongs.

The successful candidate will be required to undergo a pre-employment medical and complete a national police check. **Please note that only people with the right work in Australia need apply for this position.**

Closing Date: Friday 24th March 2023

Internal Applications: For more information, please contact HR. To apply for the role please send your CV including Cover Letter to hr@temperzone.com.au

External Applications: Send your CV including Cover Letter to hr@temperzone.com.au

